

Performance and Production Metrics Review Workgroup Meeting

July 28, 2020, 3:00 PM

Meeting Minutes

- Florida Transportation Commission (FTC) Executive Director Ralph Yoder opened the meeting by asking the workgroup members if they had any changes or objections to the meeting minutes from the June 25th and July 14th meeting. With no changes or objections, the minutes were approved by general consensus.
- Executive Director Yoder explained that the purpose of the July 14 meeting was to discuss what will be measured. Today's discussion is focused on how they will be measured.
- Executive Director Yoder reviewed some important points of reference, which included:
 - o "Current Objectives" refers to objectives established by the Florida Transportation Commission in years prior to June 30, 2020.
 - o Performance Measure is a measure that is consistent with F.S. 334.045
 - o Informational Item(s) are items or topics that may be presented to the FTC in various forms.
 - Informational items are largely qualitative and less quantitative.

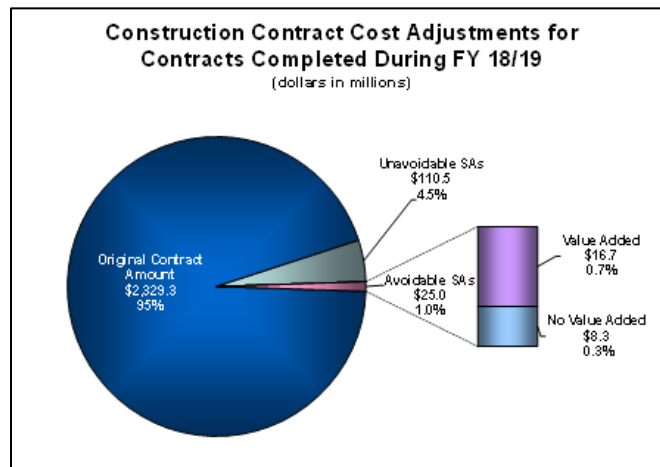
Area for Performance Evaluation: Safety

- Recommendations include:
 - o Keep: Reduction of the rate of fatalities per 100 million vehicle miles traveled on all public roads in Florida over one year
 - Current Objective: Reduce fatalities to within 5% of the national average
 - Proposed Objective: Demonstrate progress towards zero fatalities (vision zero)
 - o New: Emergency management preparedness and response
 - Informational item
- Ralph Yoder, Executive Director, Florida Transportation Commission
 - o The Department currently has three task teams evaluating safety in the following areas:
 - Pedestrian and bicyclist crashes
 - Lane departure crashes
 - Intersection crashes
 - o The FTC will consider incorporating the Department's safety task team recommendations
 - o Emergency management (informational item) would include storm preparedness prior to hurricane season and response efforts after the storm

Area for Performance Evaluation: Production

- Recommendations include:
 - o Keep: The consultant contract dollars executed as a percentage of the original estimated amount

- Current Objective: 100% (+/- 5%)
 - Proposed Objective: Same
 - Keep: The number of consultant contracts executed compared to the number of consultant contracts planned for the year
 - Current Objective: 100% (+/- 5%)
 - Proposed Objective: Same
 - Keep: For all construction contracts completed during the year, the percentage of those contracts that were completed within 120% above the original contract time
 - Current Objective: $\geq 80\%$
 - Proposed Objective: Same
 - Keep: For all construction contracts completed during the year, the percentage of those contracts that were completed at a cost within 110% above the original contract amount
 - Current Objective: $\geq 90\%$
 - Proposed Objective: Same
 - Keep: The construction contract dollars let as a percentage of the original estimated amount
 - Current Objective: 100% (+/- 5%)
 - Proposed Objective: Same
 - Keep: The number of construction contracts let as compared to the number planned
 - Current Objective: $\geq 95\%$
 - Proposed Objective: Same
 - Modified: Monitor supplemental agreements
 - Informational item
- Stacy Miller, Assistant Secretary of Finance and Administration, FDOT
 - What does monitor (of supplemental agreements) mean?
 - Ralph Yoder, Executive Director, Florida Transportation Commission
 - It is the expectation of the FTC that the Department will continue reporting to the FTC what has been reported in the past for supplemental agreements
 - Example below from page 46, FY 2018/2019 Performance and Production Review:



- Courtney Drummond, Assistant Secretary of Engineering Operations, FDOT
 - o In the past, construction contract supplemental agreements were tracked to see how close the Departments estimate was

Area for Performance Evaluation: Preservation

- Recommendations include:
 - o Keep: The percentage of lane miles on the State Highway System having a pavement rating of excellent or good
 - Current Objective: $\geq 80\%$
 - Proposed Objective: Same
 - o Keep: The percentage of bridge structures on the State Highway System having a condition rating of excellent or good
 - Current Objective: $\geq 90\%$
 - Proposed Objective: Same
 - o Keep: Achieve a maintenance rating of at least 80% on the State Highway System
 - Current Objective: $\geq 80\%$
 - Proposed Objective: Same
 - o New: Stormwater management
 - Informational item
 - o New: Use of recycled materials in construction projects
 - Informational item
- Ralph Yoder, Executive Director, Florida Transportation Commission
 - o FTC will continue to develop informational items
 - o Informational items highlight what the Department is currently doing

Area for Performance Evaluation: Capacity/Mobility

- Recommendations include:
 - o Modified: Monitor (traditional) public transit ridership over time, year to year trends
 - Informational item
 - o New: Monitor alternative (non-traditional) public transit ridership over time, year to year trends
 - Informational item
 - o Keep: Travel time reliability
 - Informational item
 - o Keep: Planning time index (under travel time reliability)
 - Informational item
 - o New: Monitor implementation of all-electronic tolling
 - Informational item
 - o New: Monitor deployment of technology along the State Highway System for use by automated, connected, electric and shared vehicles
 - Informational item
 - o Keep: Time it takes to clear an incident
 - Current Objective: < 60 minutes

- Proposed Objective: Same
- Ralph Yoder, Executive Director, Florida Transportation Commission
 - FTC staff are meeting with Department staff later this week to go over what the Department measures and monitors on the roadway in the areas of travel time and reliability
 - Informational items could potentially transition into performance measures over time, or be deleted
 - Implementation of all electronic tolling is an example of an informational item that will eventually be deleted, once it is accomplished
- Ananth Prasad, President, Florida Transportation Builders Association
 - The Turnpike has other performance measures, correct? Should monitoring the implementation of all electronic tolling be included with those measures?
- Ralph Yoder, Executive Director, Florida Transportation Commission
 - Yes, the Turnpike is part of the Transportation Authority monitoring
 - Their requisite measures/items will be reported there as well

Area for Performance Evaluation: Finance and Administration

- Recommendations include:
 - New: Adopt a balanced work program and manage cash within the statutory requirements
 - Proposed Objectives:
 - Certified Forward: amount of funds to remain for projects over five years old
 - Operating Budget Revisions: revert less than 10% overall (excludes salaries and benefits and turnpike)
 - Roll Forward: Maintain 10-12% rolled forward annually
- Stacy Miller, Assistant Secretary of Finance and Administration, Florida Department of Transportation
 - Certified forward monitors how well the Department is doing from a financial aspect

Area for Performance Evaluation: Disadvantaged Business Enterprise and Minority Business Enterprise Programs

- Recommendations include:
 - Modified: The Minority Business Enterprise (MBE) utilization rate expressed as a percentage
 - Proposed Objective: to be determined
 - Keep: The dollar volume of Disadvantaged Business Enterprise (DBE) participation as a percentage of the executed Federal/State construction and consultant contracts
 - Proposed Objective: attain at minimum 10.65%* of construction maintenance and non-professional services contract
 - New: Increase utilization of professional service and design build contracts with small business enterprises
 - Proposed Objectives:

- Reserve 10% of construction, maintenance, and non-professional service contracts
- Reserve 15% of professional services contracts for small businesses
- Ralph Yoder, Executive Director, Florida Transportation Commission
 - *In October, there will be a change to the DBE percentage, based on the beginning of the new Federal fiscal year
- Stacy Miller, Assistant Secretary of Finance and Administration, FDOT
 - Currently MBE annual expenditures are approximately 7.29%, based on an average of the last four years
 - It is important to set aside a percentage amount for small businesses, as it shows the Department's commitment to working with small businesses

Area for Performance Evaluation: Additional Measures/Informational Items

- Recommendations include:
 - New: Permitting responsiveness
 - Informational item
 - New: Overall customer satisfaction
 - Informational item
 - New: Road Rangers services
 - Informational item
- Ralph Yoder, Executive Director, Florida Transportation Commission
 - FTC staff will be meeting with the FDOT planning office regarding surveys
 - There may follow up meeting of the workgroup in six to eight months

Public Comment

- Executive Director Yoder asked for public comment
- No comments were made